**Application for NPPR Exemption / Compliance Certificate**

Property Owner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Joint Owners **(**if any**)**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

­­­­­­­­­­­­­Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PPSN of each owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Correspondence Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Property Address for Certificate­­­­­­­: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NPPR A/C Number **(**where applicable**)**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please indicate NPPR status of property for each charge year in the table below

|  |  |  |  |
| --- | --- | --- | --- |
| **NPPR Charge Year** | **Liability Date** | **Is NPPR****Paid****Yes / No** | **Exemption applies****(Exemption number;** **please see overleaf)** |
| **2013** | **31st March** |  |  |

# Signature of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EXEMPTION REASONS AND EVIDENCE REQUIRED:**

* The list overleaf is not exhaustive and Wicklow County Council reserves the right to request follow up documentation to support your application where applicable.
* **Incomplete applications and those not supported with the documents requested overleaf for the particular exemption, will be returned in full to the applicant thereby delaying the issue of the relevant certificate.**
* Evidence, or lack thereof, is a matter for the applicant and Wicklow County Council cannot and will not certify compliance of a property without obtaining sufficient, satisfactory evidence.

Please see reverse ⇒

|  |  |
| --- | --- |
| **2013** |  |
| **Folio** |  |
| **Other** |  |

**FOR OFFICE USE ONLY**

**Cert No.**



|  |  |  |  |
| --- | --- | --- | --- |
|  | Exemption Type | **Description** | Evidence Required |
| **1** | **PPR** | Property was owner’s Principal Private Residence for one or more of the charge years 2011 through 2013 | * Utility bills in the owner(s)’ name, for the correct dates addressed to him/her at the property for the charge years in question.

FULL property folio and map.Grant of probate where applicable for deceased owners. |
| **2** | **Vacated PPR due to long term physical or mental infirmity.** | The owner vacated their Principal Private Residence to receive full time care in a property that is not owned by them. | * Certification of date of move out of property on medical grounds.
* FULL property folio and map for the property vacated.
* Proof of occupancy of residential care facility or property folio for the newly occupied residence whichever is applicable.
 |
| **3** | **Granny Flat** | The property is occupied rent-free by a relative of the owner, as their principal private residence and is within a 2KM radius of the owner’s principal private residence. | * Map showing both properties and indicating distance between.
* Utility bills in the name of the occupant of the property at the property address for the charge years in question.
* FULL property folio and map for both properties.
* Proof of relationship to each other.
 |
| **4** | **Comprised in a discretionary trust** | The property in question is/was comprised in a discretionary trust for the charge years in question. | * Documentation showing details of the Trust.
* Confirmation from Revenue that the Trust is still valid.
* FULL property folio and map.
 |
| **5** | **Approved building** | The property is an approved building within the meaning of Section 482 of the Taxes Consolidation Act of 1997 | * Documentation/certificate showing details of the property being an approved building as defined in section 482 of the Act of 1997.
 |
| **6** | **Sale of home - overlap** | First property is occupied as PPR. Second property is purchased within 1 year prior to liability date. Second property is sold within 6 months after the liability date. | * Proof of date of sales of both properties.
* Proof of ownership of both properties.
 |
| **7** | **Divorce of owners** | Joint owners were party to a marriage. Decree of divorce or judicial separation granted before liability date. Property is occupied, on the liability date, by one partner to the marriage as their PPR. | * Proof of judicial separation or divorce.
* FULL property folio and map for both properties.
* Utility bills for the property in question.
 |

**Post to: NPPR,**

**Finance Section,**

**Wicklow County Council,**

**County Buildings,**

**Wicklow Town**

**Email to:** **NPPR@wicklowcoco.ie**

**Application Form available at:**

**http://www.wicklow.ie/finance**